

BY-LAWS OF IFSHC

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I. OBJECT

The object of these by-laws is to provide for the control and use of Federation funds, for the establishment, constitution and functions of the sub-committee established by the Committee of Delegates, for the implementation of decisions taken by the Committee of Delegates where appropriate.

The above object notwithstanding, nothing may be enacted in these by-laws that is repugnant to the Articles of the Federation or to the constitutions and national laws and statutes of the Member Societies.

II. FEDERATION FUNDS

It shall be the duty of the Treasurer to collect and administer IFSHC funds.

The accounts shall be audited at each Congress by two Delegates appointed by the Committee of Delegates. All books, papers, vouchers and information as may be required to satisfy the Auditors as to the accuracy of the accounts shall be made available to the Auditors.

The funds can be used at the discretion of the Executive Committee for:

- Expenses incurred in normal business matters of the Federation.
- Assisting members of the Executive Committee to attend meetings essential for Federation function and Congresses.
- An interest-free loan, of up to one third of the funds, to launch the next congress. Any such loan must be repaid within 6 months of the end of the Congress irrespective of its financial outcome. Guarantees of repayment must be given at the time of the loan.
- Grants to a “young histochemist” from each fully paid-up Member Society, to support travel to the next International Congress.
- Limited support for meetings of the Federation when no other support is available.

III. AUTHORIZATION OF MEETINGS BY IFSHC

In order to promote co-operation among scientists throughout the world, the Executive Committee is invested with the authority to decide that Symposia or Meetings organised by Member Societies involving participation from other countries can be held under “The Authorization of the IFSHC”.

Applications will be considered from Member Societies only if sufficient details of foreign participation are submitted. ‘Authorization’ does not involve the Federation in any financial commitment.

IV. HONORARY ASSOCIATES

Eligibility – Any person eminent in the field of Histochemistry and Cytochemistry who has also given distinguished services to the International Federation shall be eligible for appointment as an Honorary Associate. The total number of living Honorary Associates shall not exceed 10 and they shall not be awarded posthumously.

Election shall be held by the Committee of Delegates. Candidates should be proposed in writing by representatives of Member Societies at least 3 calendar months before a Congress giving adequate

information to support the proposal. The proposals will be made available during a Congress to the Committee of Delegates who will recommend or reject them during their meetings at the Congress. Recommendation shall require a two thirds vote by the Delegates. A limitation of 2 awards shall be made at any Congress and in the event of their being more than 2 recommendations the decision shall be by majority votes. A person thereby not successful shall either be rejected or be held over for consideration at the next Congress.

The Award(s) shall be notified by the President to the “Business Meeting of the International Congress” and a scroll certifying the award shall be presented or delivered to the Honorary Associate.

Privileges – Honorary Associates shall not be required to pay a registration fee for an International Congress held by the Federation.

V. THE DAVID GLICK LECTURESHIP

The David Glick Lecture, established in 1982 by an anonymous donation, will be presented at each International Congress of Histochemistry and Cytochemistry in recognition of the contributions of David Glick. The Lecturer selected should be a prominent histochemist or cytochemist, who will be granted travel expenses, a cash honorarium and a scroll or certificate to mark the award.

Nominations for the award can be made both through selections of the constituent Societies of the International Federation in good standing, or by any Member in good standing of any such National Society. Nominations should be submitted to the Executive Secretary-General of the IFSHC at least one year before the next Congress. Invitation to submit nominations will be made in the Newsletter sent by the Executive Secretary-General of the IFSHC within the year 2 years before the next Congress to Member societies.

The Selection Committee to choose the David Glick Lecture Award for each Congress will consist of the Executive committee of the IFSHC, and a representative of the Histochemical Society (American) if The Histochemical Society has no member on the Executive Committee. In the event of a split decision, the vote of the President will be decisive.

The Funds of the Award are held in a separate account by The Histochemical Society. These funds and the interest generated can be used only for financing the award. Details of the fund account should be submitted annually by the Treasurer of the Histochemical Society to the Treasurer of the IFSHC. Payments in respect to each lecture should be requested by the President of the IFSHC (on behalf of the Executive committee) to the President of The Histochemical Society, who will instruct the Treasurer of The Histochemical Society to make appropriate payment.

VI. JOURNALS SUB-COMMITTEE

The Journals Sub-committee shall be a Standing Committee of the IFSHC.

Membership – Principal editors or representatives from Journals of Histochemistry, Cytochemistry or related fields recognised* by the Committee of Delegates. President IFSHC – ex officio. Secretary-General – ex officio. (Recognised journals are encouraged to publicise this affiliation.)

Aims

- To exchange information on editorial policies and practices.
- To formulate common policies on matters such as nomenclature and reference citation.

- To receive outside criticism of the current standards of the journals and suggestions for their improvement.
- To collect and publicise news of interest to all histochemists, through announcements by the Secretary-General of the Federation.

Meetings – The Journals Sub-committee shall meet formally at each International Congress and informally in the interim period when deemed desirable. At each International Congress the sub-committee shall elect its own Secretary by simple majority vote, to hold office until the next congress.

Duties of the Journals Sub-Committee Secretary

- It shall be the duty of the Secretary of the Journals Sub-Committee to maintain appropriate records of the activities of the Sub-Committee, and to carry out other duties that usually pertain this office.
- The secretary shall report regularly to the Secretary-General of the IFSHC and submit a general report in sufficient time for circulation with the Agenda for the meeting of the committee of Delegates that is sent not less than 3 months prior to that meeting.
- He shall also submit a list of Journals seeking recognition by the IFSHC with this general report.

VII. GRANTS TO YOUNG HISTOCHEMISTS

Aim – It is the aim of the IFSHC to award grants to support travel by selected ‘Young Histochemists’ to attend its congresses.

Eligibility for a Grant – Each Member Society is entitled to submit the name of a promising ‘Young Histochemist’ for a grant to assist attendance at the congress, so long as the person is a student under 35 at the time of the congress.

Nomination – be made to the Secretary-General at least 6 months before the congress by the Secretary of a Member Society.

The Award – The amount of money available for help towards travelling costs by ‘Young Histochemists’ will depend upon funds available to the IFSHC and will be made at the discretion of its Executive Committee.

Exclusion – Any Member Society that has not paid all of the annual subscriptions consecutively each year since the last congress will be excluded from receiving a ‘Young Histochemist’ grant.

VIII. NEWSLETTER

Aim – A Newsletter should be prepared by the Secretary-General of the IFSHC during each year between Congresses.

Content – The Newsletter should and contain any items of interest to the Member Societies, including information about the International Congress, details of Joint meetings held under the authorisation of the IFSHC, requests for nominations etc., when and as are appropriate under the Statutes and By-laws.

Distribution – Copies should be circulated to members of the Executive committee, to the Presidents and to the Secretaries of Member Societies, and to Editors of recognised Journals.

IX. HONORARY ARCHIVIST

Appointment - An Archivist will be appointed by the Committee of Delegates to serve until the next Congress, when the appointment may be renewed or a new appointment made.

Responsibilities - The responsibilities of the Archivist will be to collect and store archival material of the Federation; to maintain an updated abstracted historical list of events, personnel, decisions etc. The Archivist shall be answerable to the Executive committee, to whom he should report and advise on request, including, if required, attendance at Executive Committee meetings. He should attend meetings of the committee of Delegates at each International Congress to advise about procedures and precedents but shall have no voting rights.

X. AMENDMENTS

Amendments to these by-laws can only be made by a two thirds majority at a meeting of the Committee of Delegates or a two thirds majority of a postal ballot of Member Societies who are not in arrears of subscription at the time.

Amendments to the by-laws must be submitted to the Executive officers of the Federation in time for circulation to all Member Societies three clear calendar months before a meeting of the committee of Delegates.

In the event of a postal ballot being required the Executive officers will allow three clear calendar months for the return of ballots by the Member Societies.

A postal or an-email ballot shall not be valid unless at least three-quarters of those Member Societies that are entitled to vote do so.

This provisions of the by-law on amendments (Section X) can only be amended by a two thirds majority in a postal ballot of Member Societies who are not in arrears of subscriptions.